

NCAA Women's Bowling Head and Assistant Officials

Duties During Event Competition



Officials' Duties – During Event Competition

- The head official makes final decisions on “during match” situations, such as:
 - Uniform and apparel questions
 - Competition game and match disputes
 - Facility use breakdown resolutions
 - Bowling equipment issues
- The head official must not circumvent NCAA playing rules to satisfy event rules.



Assistant Officials – Event Duties

- Assistant officials provide immediate assistance during matches (e.g., scoring corrections, match interruptions, facility equipment repair, pins reset, match lane determination, substitutions, etc.)
- Scoring corrections can be done by either the official or head coach based on mutual agreement between the opposing coaches. Confirmation of obvious scoring errors corrected by coaches shall be brought to an officials' attention immediately (see Rule 5.6.f.).
- Record the time of the match (in minutes) – provide to teams for documentation.



Assistant Officials – Event Duties (continued)

- **Warm-up area use:**
 - Each team may have players using the warm-up area / lanes
 - Ensure adequate sharing of space (rotation)
- **Provide appropriate warm-up time(s):**
 - Eight (8) shots per student-athlete for each match if not a starter of the match
 - **Only the designated warm-up area can be used by the competing teams** (no other areas of the facility may be used for additional warm-up or practice once the first day of the event begins)
 - **Once a match begins, only the potential substitutes may use the warm-up area** (removed starting players cannot use the warm-up area until the next match starts; they have become a substitute for the match).
 - Record time of match (length in minutes).



Event Completion

- **Head Official**
- **Needs to make sure all Event items are finished and accurate**
 - Final Standings
 - Final Scores
 - Documents any Major Rules Issues, Violations and/or Event Protests
- Assistant Official
 - Provide help as needed
- Scorekeeper
- Needs to have all standings completed prior to awards distribution
- Need to provide copies (electronic and paper) to Event Manager



Post-Event Duties

- **Head official:**
 - Meets with officials and scorekeeper to finalize event
 - Completes the Head Official and Event Certification Forms (give signed copies of each to the event manager).
- **Event manager:**
 - Provide awards and final standings to teams
 - Meets with the head official to finalize event
 - Signs off on the Head Officials Form
 - Completes and signs Event Certification Form
 - Send copy of the Event Certification form to the NCAA Women's Bowling Secretary-Rules Editor within 48 hours.



Questions?

- **Event management questions:**
 - Contact the event manager (host school) or the athletics department
- **NCAA Playing Rules Book and position duties:**
 - Refer to the NCAA Women's Bowling Playing Rules Book
 - Refer to the event management guide appendixes for specific duty descriptions (e.g., head official, scorekeeper, equipment manager)
- **All other questions:**
 - Contact the NCAA Women's Bowling Secretary-Rules Editor

